AUTHORS’ KIT

Please follow the indications shown below to ensure that the submission process of the final version of your paper is completed successfully.

**Prepare your Paper**

- The final version of your paper should meet the guidelines of the "Author Guide for Preparing a Proceedings Paper" found in the next pages.
- There is a limit of 6 pages for each paper, including all the figures, tables, and references. At most two additional pages can be included at an extra charge. More detailed information can be found in the "Registration Guide” posted on the conference Web site.
- The text must be in English.

**Register for the Conference**

- To register, click on "Registration" in the Web site menu.
- Do not forget to enter the Paper ID in the required field.
- Registration of at least one author per paper and the payment (or the signed commitment of on-site payment) of the conference fees are a necessary condition for the paper to be included in the Proceedings and its oral presentation to be scheduled in the Conference Program; but, please be advised that, to include your paper in the Proceedings that will be distributed during the conference, besides registering, it is required that your registration fee payment (not your payment commitment) is received no later than **June 7, 2018**. Otherwise, it will be included in the post-conference volume of the Proceedings and in the post-conference edition of the CD version of the Proceedings. In this case, the registered author should pay the respective shipping and handling costs in order to get them.

**Upload your Paper**

- Submit electronically your paper through the Conference web site. To do it, click on the "Authors" tab and then on the "Final Version Upload" link.
- The only acceptable format is PDF.
- The final version of the paper is due by **February 20, 2018** (if your paper was accepted before or on February 2, 2018) or **June 5, 2018** (if your paper was accepted after February 2, 2018)

**Submit the IIS Copyright**

Before uploading the final version of your paper, you will be asked to read the IIS Copyright form carefully. By entering your name and the date at the end of the form, and clicking on the “Submit” button, you will signify your agreement to the terms.

**Inform us about the author presenting the paper**

After uploading the final version of your paper, you will be prompted to provide a Biographical Sketch of the author that will make the presentation of the paper. This will be given to the chairman of the session in order to support him/her when introducing the presenter.

**Remark**

Audiovisual equipment provided for most meetings will be a screen, an LCD projector, and a laptop. Video projection or any other equipment, if needed, will have to be supplied by the presenter. Please note that no overhead projector will be provided.
ABSTRACT

The abstract should summarize the content of the paper. Try to keep the abstract below 200 words. Do not have references or displayed equations in the abstract. It is imperative that the margins and style described below be adhered to carefully. This will enable us to maintain uniformity in the final printed copies of the Proceedings. Please keep in mind that the paper you prepare will be printed as it is received.

Keywords: Author Guide, Article, Camera-Ready Format and Paper Specifications.

1. INTRODUCTION

The submitted contribution must be in their final form and of good appearance because it will be printed directly without any editing. The document you are reading is prepared in the format that should be used in your paper.

Your paper must be submitted electronically. The only acceptable formats are PDF (preferred) or PostScript. If for any reason we cannot convert your PostScript to PDF, we will ask you to provide the PDF directly.

2. SPECIFICATIONS

To ensure uniformity of appearance for the Proceedings, your paper should conform to the following specifications. If your paper deviates significantly from these specifications, the printer may not be able to include your paper in the Proceedings.

1) Prepare your article in single-spaced, double-column format, on letter size paper (8.5"x11" / 21.6 cm x 27.9 cm)
2) On the first page, the distance from the top edge of the paper to the top of the first line of type (the title) should be 0.79” (2.0 cm)
3) On the second and subsequent pages, the distance from the top edge of the paper to the top of the first line of type should be 0.59” (1.5 cm)
4) The left and right margins should be 0.75” (1.9 cm.)
5) The width of each column should be 3.22” (8.2 cm)
6) The distance between the two columns of text should be 0.55” (1.4 cm)
7) The distance from the top edge of the paper to the bottom of the last line of type on the page should be no more than 10” (25.4 cm)
8) Use full justification.

3. TYPE STYLE AND FONTS

We recommend a font of 9 points or greater. This document is set in 9-point Times New Roman. If absolutely necessary, we suggest the use of condensed line spacing rather than smaller point sizes. Some technical formatting software print mathematical formulas in italic type, with subscripts and superscripts in a slightly smaller font size, this is acceptable. Any other fonts must be embedded in your document to ensure that it will print properly.

4. HEADINGS

Major headings are to be column centered in a bold font and in capitals without underline. They may be numbered, if so desired. "4. HEADINGS" at the top of this paragraph is a major heading.

Subheadings

Subheadings should be in a bold font and in lower case with initial capitals. They should start at the left-hand margin on a separate line.

Sub-subheadings: Sub-subheadings are to be in a bold font. They should be indented and run in at the beginning of the paragraph. The top of this paragraph illustrates a sub-subheading.

Title: The title should be centered across the top of the first page and should be in a distinctive point size or font. It should be in a bold font and in lower case with initial capitals.

Authors’ Names and Addresses: The authors’ names and addresses should be centered below the title. These lines should be in at least 11-point type, but the particular point sizes and fonts are not critical and are left to the discretion of the authors.
Keywords: From 5 to 7 keywords should follow the abstract (as a subheading of the Abstract).

Illustrations or pictures: Caption and number every illustration. All halftone illustrations or pictures should be clear in black and white prints. Supply the best quality illustrations or pictures possible.

5. FORMULAE

All equations must be numbered consecutively throughout the text. Equation numbers should be enclosed in parentheses and flushed right. Equations should be referred to as Eq. (X) in the text where X is the equation number. In multiple-line equations, the number should be given on the last line.

6. PAGE NUMBERING

Do not include page numbers in your paper. These will be added when the Proceedings are assembled.

7. FOOTNOTES

Should be typed in single-line spacing at the bottom of the page and column where it is cited. Footnotes should be rare.

8. CONCLUSIONS

The better you look, the better we all look. Thanks for your cooperation and contribution. We look forward to seeing you at IMSCI 2018, in Orlando, Florida.

9. REFERENCES

List and number all bibliographical references at the end of your paper. When referenced in the text, enclose the citation number in square brackets, for example [1]. Where appropriate, include the name(s) of editors of referenced books.

The following is an example of the recommended style for references.